

## **Policy: Occupational health and safety**

### **Introduction**

The College has a legal and moral responsibility to ensure it provides a workplace that is safe and without risks to health, as far as is reasonably practicable. The College is committed to the health, safety and welfare of all employees, trainees, facilitators, educators and examiners involved in College operations.

### **Staff**

Staff members will refer to and comply with the APA Occupational Health and Safety Policy.

### **Practice and Examination Sites**

All trainees, facilitators, educators and examiners will have access to and comply with the Occupational Health and Safety policies and procedures as well as the Emergency procedures of the host organisation.

This information will be provided as part of the training program induction and exam orientation.

### **Key Risk Areas**

All trainees, facilitators, educators and examiners need to ensure they are aware of all policies and protocols in the key risk areas related to their practice which may include but are not be limited to:

- Manual Handling
- Infection Control
- Equipment safety including use of electrophysical agents
- Hydrotherapy and Pool Safety
- Resuscitation and life support
- Stress management

### **Adverse Events**

In the event of an injury to a trainee or staff member in the course of training or assessment appropriate injury management and follow up will be conducted and documented by either the facilitator or chief examiner. Adverse events will be reported to the Manager, ACP.

### **Responsible Officer**

The Manager, ACP is responsible for the implementation, monitoring, compliance and review of this policy. The Manager will consult with staff and trainees on these matters before reporting to College Council regarding the policy and any adverse events.

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### Related Documents

- APA Occupational Health and Safety Policy.
- Guidelines for the Clinical Use of Electrophysical Agents 2001
- Guidelines for Physiotherapists Working in and/or Managing Hydrotherapy Pools 2002
- Infection control guidelines for the prevention of transmission of infectious diseases in the health care setting. DOHA 2008 Available at :  
<http://www.health.gov.au/internet/main/publishing.nsf/content/icg-guidelines-index.htm>